

## QCCIFD Meeting Minutes – September 16, 2015

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The Queen Creek County Island Fire District (QCCIFD) administrator and governing board met in a properly posted open public meeting on Wednesday, September 16, 2015. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB – Palo Verde, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:37 p.m. by board member Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Members Kuefner and Woodruff in attendance.

**Item 1:** Consideration of approval of the governing board meeting minutes of July 15, 2015 (QCCIFD #15-027):

Motion by Memmott / 2<sup>nd</sup> by Ruscetti: To approve the July 15, 2015 minutes as presented; Passed 4-0.

**Item 2:** Call to the Public: None

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #15-n/a):

- a) Chief Gray noted that the information on the Fiscal Year 15/16 tax levy is up on the website, along with a formula where residents can determine their upcoming tax bill.
- b) Chief Gray discussed a 900-ton hay fire that burned for 3 ½ days. QCFMD worked closely with the Department of Public Health and Maricopa County Air Quality to monitor air quality.
- c) QCFMD has an ambulance on order through a grant. It should be delivered within the next 2-3 weeks.
- d) Station 411, across from the Post Office, is in it's final stages with the architect. Ground breaking for the station should be around Jan/Feb 2016.
- e) Monthly response and service report: Chief Gray discussed the July and August response reports and answered general questions from the board on information provided in the reports.

There was a discussion on how to best educate County Island residents of burn restrictions/permits. Chief Gray suggested that community outreach through water bills and social media tends to be the best avenue.

Discussion only – no action taken

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #15-028):

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Consultant Vaughn reviewed the July and August financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Memmott / 2<sup>nd</sup> by Woodruff: To accept the finance reports as presented; Passed 4-0.

b) Review of invoices / payables and authorization for payment (QCCIFD #15-029):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,559.99); Angela Bertram, CPA (\$337.50).

Motion by Memmott / 2<sup>nd</sup> by Ruscetti: To authorize payment of the invoices presented; Passed 4-0.

**Item 5:** Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (November 18, 2015) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #15-030):

- Standard agenda items

**Item 6:** Announcements:

- None

**Item 7:** Adjourn; Motion by Memmott / 2<sup>nd</sup> by Kuefner to adjourn the meeting at 7:18pm. Passed 4-0.

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**QCCIFD meeting minutes approved: November 18, 2015:**

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**Marion Memmott, Board Chair**

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**Phil Ruscetti, Board Clerk**

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**Jeremiah Woodruff, Board Member**

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**Daniel Kuefner, Board Member**