

## QCCIFD Meeting Minutes – May 25, 2016

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The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, May 25, 2016. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB – Palo Verde, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:31 p.m. by board chair Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Members Kuefner and Woodruff in attendance.

**Item 1:** Consideration of approval of the governing board meeting minutes of February 3, 2016 & March 23, 2016 (QCCIFD #16-012):

Motion by Memmott / 2<sup>nd</sup> by Kuefner: To approve the February 3, 2016 & March 23, 2016 minutes as presented; Passed 4-0.

**Item 2:** Call to the Public: None

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #16-n/a):

- a) Monthly response and service report: Chief Gray discussed the March and April response reports and answered general questions from the board on information provided in the reports.

Discussion only – no action taken

- b) Chief Knight presented a PowerPoint presentation on response times and automatic aid. 2 out of the 3 recent fires have been on County Island land.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #16-013):

Consultant Vaughn reviewed the March and April financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Woodruff / 2<sup>nd</sup> by Ruscetti: To accept the finance reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (QCCIFD #16-014):

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Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,435.99); Angela Bertram, CPA (\$292.50); Town of Queen Creek-2<sup>nd</sup> half of fire services (\$639,425.50).

Motion by Memmott / 2<sup>nd</sup> by Kuefner: To authorize payment of the invoices presented; Passed 4-0.

**Item 5:** Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 20, 2016 at 6:30 p.m. local time for a public hearing prior to adoption (QCCIFD #16-015).

Consultant Vaughn discussed the proposed budget for FY 16/17 and answered general questions from the board regarding the budget.

Scott McCarty, Finance Director for the Town of Queen Creek gave a budget overview presentation for FY 16/17. The town will be hiring 15 firefighters to open a new station, building a new downtown station, implementing compensation step program for sworn personnel, replacing modular buildings for the fire station at Sossaman and Cloud roads and the town recently paid off \$1.5M in unfunded pension liability. Mr. McCarty answered general questions from the board regarding the budget.

Motion by Woodruff/ 2<sup>nd</sup> by Memmott: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 20, 2016 at 6:30 p.m. local time for a public hearing prior to adoption; Passed 4-0.

**Item 6:** Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 8, 2016 pursuant to ARS §48-252 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-277, ARS §16-228 and ARS §16-229 as required for the election of district board members (QCCIFD #16-016).

Consultant Vaughn discussed the upcoming election and answered general questions from the board regarding the election. There is one board member up for reelection and one open seat.

Motion by Memmott/ 2<sup>nd</sup> by Kuefner: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 8, 2016 pursuant to ARS §48-252 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct

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the election; and to direct staff to facilitate compliance with ARS §16-277, ARS §16-228 and ARS §16-229 as required for the election of district board members; Passed 4-0.

**Item 7:** Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting July 20, 2016 and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #16-017):

- Standard agenda items
- Budget Adoption
- Election

**Item 8:** Announcements:

- None

**Item 9:** Adjourn; Motion by Memmott / 2<sup>nd</sup> by Woodruff to adjourn the meeting at 7:28pm. Passed 4-0.

**QCCIFD meeting minutes approved: July 20, 2016:**

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**Marion Memmott, Board Chair**

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**Phil Ruscetti, Board Clerk**

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**Jeremiah Woodruff, Board Member**

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**Daniel Kuefner, Board Member**