

QCCIFD Meeting Minutes – September 19, 2018

The Queen Creek County Island Fire District (QCCIFD) administrator and governing board met in a properly posted open public meeting on Wednesday, September 19, 2018. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB – San Tan Conference Room, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:31 p.m. by board member Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Members Kuefner and Woodruff in attendance.

Item 1: Consideration of approval of the governing board meeting minutes of July 18, 2018 (QCCIFD #18-030):

Motion by Woodruff / 2nd by Ruscetti: To approve the July 18, 2018 minutes as presented; Passed 4-0.

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #18-n/a):

- a) Monthly response and service report: Chief Marlar discussed the July and August response reports and answered general questions from the board on information provided in the reports.
- b) A new ladder truck was approved. It will take about 1 year until it will be in service.
- c) The fire academy will be graduating in January.
- d) The contract for the new station is currently going before town council.

Discussion only – no action taken

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #18-031):

Administrative Manager Vaughn reviewed the June, July and August financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Memmott / 2nd by Kuefner: To accept the finance reports as presented; Passed 4-0.

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b) Review of invoices / payables and authorization for payment (QCCIFD #18-032):

Administrative Manager Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,711.09); Angela Bertram, CPA (\$180.00).

Motion by Woodruff / 2nd by Memmott: To authorize payment of the invoices presented; Passed 4-0.

Item 5: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (November 21, 2018) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #18-033):

- Standard agenda items

Due to the next meeting falling on November 21st right before Thanksgiving, the board decided to move the meeting to Thursday, November 29th @ 6:30pm.

Item 6: Announcements:

Dan Kuefner announced there is a resident that has taken to social media about QCCIFD property taxes. Administrative Manager Vaughn will find out more information.

Item 7: Adjourn; Motion by Memmott / 2nd by Woodruff to adjourn the meeting at 7:21pm. Passed 4-0.

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QCCIFD meeting minutes approved: November 29, 2018

Marion Memmott, Board Chair

Phil Ruscetti, Board Clerk

Jeremiah Woodruff, Board Member

Daniel Kuefner, Board Member