

## QCCIFD Meeting Minutes – September 18, 2019

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The Queen Creek County Island Fire District (QCCIFD) administrator and governing board met in a properly posted open public meeting on Wednesday, September 19, 2018. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB – San Tan Conference Room, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:30 p.m. by board member Memmott.
- B. Roll Call: Chair Memmott (telephonically), Clerk Ruscetti and Members Kuefner and Woodruff in attendance. Additional Guests: Chief Marlar, Queen Creek, Kelly Vaughn, County Island Administrator

**Item 1:** Consideration of approval of the governing board meeting minutes of July 17, 2019 (QCCIFD #19-031):

Motion by Ruscetti / 2<sup>nd</sup> by Kuefner: To approve the July 17, 2019 minutes as presented; Passed 4-0.

**Item 2:** Call to the Public: None

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #19-n/a):

- a) Monthly response and service report: Chief Marlar discussed the July and August response reports and answered general questions from the board on information provided in the reports. There was 1 structural fire, which was a minor incident.
- b) Everything has been approved for station #4. There will be a groundbreaking ceremony on September 25<sup>th</sup> @ 10am.

Discussion only – no action taken

**Item 4:** Discussion concerning district boundary change to accommodate ongoing development within the municipal planning area (QCCIFD #19-032).

Chief Marlar discussed that there is interest within the community that would affect the municipal planning area. The Town is interested in those wanting to come in. Chief Marlar was asked if that would affect the level of service. He is confident that they would provide the same level of service. Clerk Ruscetti stated that we need to protect the standard of care and protect the constituents to ensure the same level of service. Chief Marlar stated there will be further discussion on this issue at the next meeting.

**Item 5:** Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #19-033):

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Administrative Manager Vaughn reviewed the June, July and August financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Ruscetti / 2<sup>nd</sup> by Kuefner: To accept the finance reports as presented; Passed 4-0.

b) Review of invoices / payables and authorization for payment (QCCIFD #19-034):

Administrative Manager Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,980.99); Angela Bertram, CPA (\$450.00).

Motion by Woodruff / 2<sup>nd</sup> by Memmott: To authorize payment of the invoices presented; Passed 4-0.

**Item 6:** Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (November 20, 2019) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #19-035):

- Standard agenda items
- Boundary Changes

**Item 7:** Announcements:

None

**Item 8:** Adjourn; Motion by Memmott / 2<sup>nd</sup> by Woodruff to adjourn the meeting at 7:14pm. Passed 4-0.

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**QCCIFD meeting minutes approved: November 20, 2019**

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**Marion Memmott, Board Chair**

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**Phil Ruscetti, Board Clerk**

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**Jeremiah Woodruff, Board Member**

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**Daniel Kuefner, Board Member**