

## QCCIFD Meeting Minutes – July 15, 2020

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The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, July 15, 2020. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room – San Tan Conference room, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:30 p.m. by board chair Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Member Kuefner in attendance.  
Additional attendees: Chief Maylar, Kelly Vaughn – Administrative Manager

**Item 1:** Consideration of approval of the governing board meeting minutes of May 20, 2020 (QCCIFD #20-019):

Motion by Memmott / 2<sup>nd</sup> by Ruscetti: To approve the May 20, 2020 minutes as amended; Passed 3-0.

**Item 2:** Call to the Public: None

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #20-n/a):

- a) Monthly response and service report: Chief Maylar discussed the May and June response reports. May had a lower call volume and June was about average.

Discussion only – no action taken

- b) Chief Andy Maylar also discussed that a ladder truck will be going in service in early August.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #20-020):

Administrative Manager Vaughn reviewed the May financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports. The June reports were not available from Maricopa County. The June reports will be reviewed at the next meeting.

Motion by Memmott/ 2<sup>nd</sup> by Kuefner: To accept the finance reports as presented; Passed 3-0.

- b) Review of invoices / payables and authorization for payment (QCCIFD #20-021):

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Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$2,374.07); Angela Bertram, CPA (\$292.50).

Motion by Memmott/ 2<sup>nd</sup> by Kuefner: To authorize payment of the invoices presented; Passed 3-0.

**Item 5:** Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2020/2021 Queen Creek County Island Fire District revenue and expenditure budget (QCCIFD #20-n/a)

Chair Memmott opened the public hearing for comment. No public present at the meeting. Chair Memmott closed the public hearing.

**Item 6:** Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and declaring such to be the budget of the Queen Creek County Island Fire District (QCCIFD #20-022)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 20/21. The contract cost with the Town of Queen Creek is up slightly from last year (\$1,4,68,012 TY vs. \$1,419,731 LY). The board discussed a tax levy of \$1,250,000, which is a tax rate of 2.2096, which is relatively flat compared to LY.

Motion by Memmott 2<sup>nd</sup> by Ruscetti: Consideration of fully adopting estimates and expenditures for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and declaring such to be the budget of the Queen Creek County Island Fire District; Passed 3-0.

**Item 7:** Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (September 16, 2020) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #20-023):

- Standard agenda items

**Item 8:** Announcements:

- Jeremiah Woodruff has resigned from the QCCIFD board. There are now two open positions to fill.

**Item 9:** Adjourn; Motion by Memmott / 2<sup>nd</sup> by Kuefner to adjourn the meeting at 7:21pm. Passed 3-0.

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**QCCIFD meeting minutes approved: September 16, 2020:**

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**Marion Memmott, Board Chair**

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**Phil Ruscetti, Board Clerk**

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**Daniel Kuefner, Board Member**