

QCCIFD Meeting Minutes – November 18, 2020

The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, November 18, 2020. The meeting was held via teleconference due to COVID-19 concerns. The Arizona Attorney General has authorized teleconferencing for public meetings during the COVID-19 pandemic.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:31 p.m. by board chair Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Member Kuefner in attendance.
Additional attendees: Chief Maylar, Kelly Vaughn – Administrative Manager

Item 1: Recognition of former board member Jeremiah Woodruff (QCCIFD #20 n/a)

A recognition plaque was presented to former board member Jeremiah Woodruff for his dedication and support of the QCCIFD since 2013. Current board members each went around shared their words of appreciation.

Item 2: Consideration of approval of the governing board meeting minutes of September 16, 2020 (QCCIFD #20-031):

Motion by Memmott / 2nd by Ruscetti: To approve the September 16, 2020 minutes as amended; Passed 3-0.

Item 3: Consideration of appointing an interim member to vacant positions on the governing board pursuant to A.R.S. §48-852(B) (QCCIFD #20-032)

Item was tabled.

Item 4: Call to the Public:

No Public

Item 5: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #20-n/a):

- a) Monthly response and service report: Chief Maylar discussed the September and November response reports. There was nothing out of the ordinary on the incident reports for the past two months. Response times were good.

Discussion only – no action taken

- b) Chief Andy Maylar discussed that Station #4 will be open December 1st. There are two replacement station discussions that will be going to council in 2021. They are hoping to break ground in July. The new Academy will graduate on December 19, 2020.

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Item 6: Consideration of district financial matters:

a) Review of monthly financial reports (QCCIFD #20-033):

Administrative Manager Vaughn reviewed the September and October financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Memmott/ 2nd by Kuefner: To accept the finance reports as presented; Passed 3-0.

b) Review of invoices / payables and authorization for payment (QCCIFD #20-034):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,686.08); Angela Bertram, CPA (\$292.50); Town of Queen Creek – 1st half of contract service (\$734,006).

Motion by Memmott/ 2nd by Ruscetti: To authorize payment of the invoices presented; Passed 3-0.

Item 7: Consideration of renewing the district's general liability and associated insurance with VFIS of Arizona (QCCIFD #20-035).

Tabled until the next meeting.

Item 8: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (January 20, 2021) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #20-036):

Due to the Presidential Inauguration, the meeting will be moved to Wednesday, January 27, 2021

- Standard agenda items
- Insurance

Item 9: Announcements:

- None

Item 10: Adjourn; Motion by Memmott / 2nd by Ruscetti to adjourn the meeting at 7:22 pm. Passed 3-0.

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QCCIFD meeting minutes approved: January 27, 2021:

Marion Memmott, Board Chair

Phil Ruscetti, Board Clerk

Daniel Kuefner, Board Member