

QCCIFD Meeting Minutes – November 17, 2021

The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, November 17, 2021. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room – San Tan Conference room, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:31 p.m. by board chair Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Members Kuefner and Schult in attendance. Additional attendees: Chief Skowron, Kelly Vaughn – Administrative Manager, Via Zoom: Chief Marlal, Nick Cornelius – District Attorney, John Flynn - Consultant

Item 1: Consideration of approval of the governing board meeting minutes of September 15, 2021 (QCCIFD #21-032):

Motion by Memmott / 2nd by Schult: To approve the September 15, 2021 minutes as presented; Passed 4-0.

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #21-n/a):

- a) Monthly response and service report: Chief Skowron discussed the September and October response reports. There were no fires the past two months, calls were EMS incidents.

Discussion only – no action taken

Item 4: Consideration and possible action concerning future potential boundary change to the QCCIFD. (QCCIFD #21-033).

A county island tax analysis on Ocotillo/Gantzel and Empire/Hunt Hwy was provided to the board. The analysis showed the numbers of parcels and the amount of property tax that would be collected. County Island Attorney, Mr. Nick Cornelius, suggested there are many moving pieces to the potential boundary change and that the board should provide staff and advisors guidance on this. The benefit to the district would be tax income, however there are expenses that come with the potential boundary change – mailing fees, consultant expenses and there are also obligations to the public. Chair Memmott asked the board for their thoughts and comments. Member Kuefner would like to see if the town would pick up some of the costs. Mr. Cornelius mentioned that a conversation with the town of Queen Creek would need to take place. Chair Memmott would like to know if there is any interest from the citizens affected by the potential boundary change. Mr. Cornelius mentioned that a mailer asking about interest could be mailed out to make initial

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contact with residents and a survey can be set up. Member Schult discussed looking at the smaller parcel first (Ocotillo/Gantzel).

The board instructed staff and advisors to proceed as discussed to inquire about community interest.

Item 5: Consideration of appointing an interim member to vacant positions on the governing board pursuant to A.R.S. §48-852(B) (QCCIFD #21-034)

Item was tabled.

Item 6: Consideration of district financial matters:

a) Review of monthly financial reports (QCCIFD #21-035):

Administrative Manager Vaughn reviewed the September and October financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Memmott/ 2nd by Kuefner: To accept the finance reports as presented; Passed 4-0.

b) Review of invoices / payables and authorization for payment (QCCIFD #21-036):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$2,019.14); Angela Bertram, CPA (\$292.50); Town of Queen Creek – 1st half of contract service (\$733,622.50).

Motion by Ruscetti/ 2nd by Kuefner: To authorize payment of the invoices presented; Passed 4-0.

Item 7: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (January 19, 2022) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #21-037):

Due to a conflict, the next QCCIFD board meeting will be held January 26, 2022.

- Standard agenda items
- Insurance
- Potential Boundary Change

Item 8: Announcements:

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- Chief Skowron updated the board on the progress of the stations. Station #2 is 2 months out from opening and will have a brush truck. Station #5 is 40 days behind station #2.

Item 9: Adjourn; Motion by Memmott / 2nd by Schult to adjourn the meeting at 7:30 pm.
Passed 4-0.

QCCIFD meeting minutes approved: January 26, 2022:

Marion Memmott, Board Chair

Phil Ruscetti, Board Clerk

Daniel Kuefner, Board Member

Diana Schult, Board Member