

## QCCIFD Meeting Minutes – January 26, 2022

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The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, January 26, 2022. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room – San Tan Conference room, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:32 p.m. by board chair Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti, and Member Schult in attendance (Absent – Kuefner). Additional attendees: Chief Marlar, Chief Gray, John Flynn (via zoom), and Kelly Vaughn – Administrative Manager

**Item 1:** Consideration of approval of the governing board meeting minutes of November 17, 2021 (QCCIFD #22-001):

Motion by Ruscetti / 2<sup>nd</sup> by Schult: To approve the November 17, 2021 minutes as amended; Passed 3-0. (Absent – Kuefner)

**Item 2:** Call to the Public:

No Public

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #22-n/a):

- a) Monthly response and service report: Chief Marlar discussed the November and December response reports. There was nothing out of the ordinary on the incident reports for the past two months.

Discussion only – no action taken.

**Item 4:** Consideration and possible action concerning future potential boundary change to the QCCIFD (QCCIFD #22-002):

John Flynn addressed some of the concerns from the last board meeting. The Town of Queen Creek will cover the postage of the postcard and mailing. The board had a discussion on the mailer and adding a survey for residents to answer regarding a potential boundary change. The directive from the board to advisors is to draft a mailer and survey questions that can be reviewed at the March meeting.

Motion by Memmott / 2<sup>nd</sup> by Schult: To direct county island advisors to draft a postcard and survey questions regarding the future potential boundary change to review at the next board meeting; Passed 3-0. (Absent – Kuefner)

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### **Item 5:** Consideration of district financial matters:

#### a) Review of monthly financial reports (QCCIFD #22-003):

Administrative Manager Vaughn reviewed the November and December financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Memmott/ 2<sup>nd</sup> by Schult: To accept the financial reports as presented; Passed 3-0. (Absent – Kuefner)

#### b) Review of invoices/payables and authorization for payment (QCCIFD #22-004):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$2,330.59); Angela Bertram, CPA (\$292.50).

Motion by Memmott/ 2<sup>nd</sup> by Schult: To authorize payment of the invoices presented; Passed 3-0. (Absent – Kuefner)

### **Item 6:** Consideration of renewing the district's general liability and associated insurance with VFIS of Arizona (QCCIFD #22-005).

The board received the insurance renewal packet from VFIS. The renewal amount came in at \$36,249. The budgeted amount was \$36,500.

Motion by Memmott/ 2<sup>nd</sup> by Ruscetti To approve the insurance renewal with VFIS and authorize payment for \$36,219; Passed 3-0. (Absent – Kuefner)

### **Item 7:** Consideration of items for the agenda of the Queen Creek County Island Fire District's next regularly scheduled meeting (March 16, 2022) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #22-006):

- Standard agenda items
- Postcard and survey

### **Item 8:** Announcements:

- There will be a ribbon-cutting ceremony for Station #2 on February 9<sup>th</sup> at 10 am. It will be on Facebook live. It will be a small ceremony. Station #2 will house a replacement engine around June. The older unit will be kept as a reserve.

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- Station #5 will be opening in April. A date has not yet been set.

**Item 9:** Adjourn; Motion by Memmott / 2<sup>nd</sup> by Schult to adjourn the meeting at 7:24 pm.  
Passed 3-0. (Absent – Kuefner)

**QCCIFD meeting minutes approved: March 16, 2022:**

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**Marion Memmott, Board Chair**

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**Phil Ruscetti, Board Clerk**

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**Daniel Kuefner, Board Member**

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**Diana Schult, Board Member**