

QCCIFD Meeting Minutes – March 16, 2022

The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, March 16, 2022. The meeting was held at the Queen Creek Fire Station 24787 S Sossaman Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:43 p.m. by Chair Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Members Kuefner and Schult in attendance.

Item 1: Consideration of approval of the governing board meeting minutes of January 26, 2022 (QCCIFD #22-007):

Motion by Memmott / 2nd by Ruscetti: To approve the January 26, 2022 minutes as presented; Passed 4-0.

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #22-n/a):

The reports were not yet available. They will be sent out at a later date.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #22-008):

Administrative Manager Vaughn reviewed the January and February financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Memmott / 2nd by Schult: To accept the finance reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (QCCIFD #22-009):

Administrative Manager Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$2,149.02); Angela Bertram, CPA (\$472.50); SC Audit & Accounting – Annual Audit (\$2,625).

Motion by Memmott / 2nd by Kuefner: To authorize payment of the invoices presented; Passed 4-0.

Item 5: Review and consideration of the annual financial review for fiscal year 2021 conducted pursuant to A.R.S. §48-803.E (QCCIFD #22-010).

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Administrative Manager Vaughn reviewed the fiscal 2021 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. The administrative manager advised the financial review had been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Memmott/ 2nd by Ruscetti: To accept the financial review as presented; Passed 4-0.

Item 6: Consideration of property owner outreach information for a potential boundary change (QCCIFD #22-011)

A sample of the postcard was distributed to the board. It was discussed that wording from the postcard should be used on the QCCIFD website. The mailers will be sent within the next couple of weeks to the list of property owners for the potential boundary change.

Motion by Memmott/ 2nd by Kuefner: To approve the postcard wording for boundary change and mail to property owners; Passed 4-0.

Item 7: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting May 18, 2022 and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #22-012):

- Standard agenda items
- Tentative Budget
- Call to Election
- Survey Results

Item 8: Announcements: Due to a conflict with May 18th, the board will hold its next meeting on Wednesday, May 25th @ 6:30pm.

Fire Station #5 will have a ribbon-cutting ceremony on Saturday, April 16th from 9-11am.

Item 9: Adjourn; Motion by Memmott / 2nd by Ruscetti to adjourn the meeting at 7:42pm. Passed 4-0.

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QCCIFD meeting minutes approved: May 25, 2022:

Marion Memmott, Board Chair

Phil Ruscetti, Board Clerk

Daniel Kuefner, Board Member

Diana Schult, Board Member