

QCCIFD Meeting Minutes – July 20, 2022

The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, July 20, 2022. The meeting was held at the Town of Queen Creek Municipal Services Building – San Tan Conference room, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:32 p.m. by board chair Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Members Kuefner and Schult in attendance. Additional attendees: Chief Marlar, Kelly Vaughn – Administrative Manager

Item 1: Consideration of approval of the governing board meeting minutes of May 25, 2022 (QCCIFD #22-021):

Motion by Memmott / 2nd by Ruscetti: To approve the May 25, 2022 minutes as presented; Passed 3-0. (Diana – abstained from voting due to being absent at the May meeting)

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #22-n/a):

- a) Monthly response and service report: May and June response reports were provided in the packet. Due to an emergency, Chief Marlar had to leave the meeting.

Discussion only – no action taken

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #22-022):

Administrative Manager Vaughn reviewed the May and June financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Memmott/ 2nd by Kuefner To accept the finance reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (QCCIFD #22-023):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$2,149.36); Angela Bertram, CPA (\$292.50).

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Motion by Memmott/ 2nd by Schult: To authorize payment of the invoices presented; Passed 4-0.

Item 5: Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2022/2023 Queen Creek County Island Fire District revenue and expenditure budget (QCCIFD #22-n/a)

Chair Memmott opened the public hearing for comment. No public present at the meeting. Chair Memmott closed the public hearing.

Item 6: Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2022 and ending June 30, 2023 and declaring such to be the budget of the Queen Creek County Island Fire District (QCCIFD #22-024)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 22/23. The contract cost with the Town of Queen Creek is up from last year (\$1,787,668 TY vs. \$1,467,256 LY). The board discussed a tax levy of \$1,445,000, which is a tax rate of 1.9633. As discussed at the last meeting, the overall budget has increased 21% due to training costs, increased personnel costs, increased overtime, and department support costs.

Motion by Memmott 2nd by Kuefner: To adopt estimates and expenditures for the fiscal year beginning July 1, 2022 and ending June 30, 2023 and declaring such to be the budget of the Queen Creek County Island Fire District; Passed 4-0.

Item 7: Consideration of appointing an interim member to vacant positions on the governing board pursuant to A.R.S. §48-852(B) (QCCIFD #22-025):

QCCIFD resident Clint Hawkins is interested in the interim fire board position. Mr. Hawkins stated why he would like to be on the board and answers questions from current QCCIFD board members.

Motion by Memmott/ 2nd by Ruscetti: To appoint an interim member to vacant position on the governing board pursuant to A.R.S. §48-852(B); Passed 4-0.

Item 8: Consideration of a property owner request to add parcels of land to the QCCIFD through the boundary change process pursuant to A.R.S. §48.262.I. (QCCIFD #21- 026).

The town will provide some dates of when/where a public meeting can take place. Once a date is scheduled, another mailer will go out to the parcels that would be affected by a potential boundary change.

Discussion only – no action taken

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Item 9: Consideration of items for the agenda of the Queen Creek County Island Fire District’s next regular scheduled meeting (September 21, 2022) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #22-027):

- Standard agenda items
- Financial presentation

Item 10: Announcements:

- Phil Ruscetti announced that he would not be running for re-election.

Item 11: Adjourn; Motion by Memmott / 2nd by Ruscetti to adjourn the meeting at 7:52pm. Passed 4-0.

QCCIFD meeting minutes approved: September 21, 2022:

Marion Memmott, Board Chair

Phil Ruscetti, Board Clerk

Daniel Kuefner, Board Member

Diana Schult, Board Member