

QCCIFD Meeting Minutes – January 17, 2024

The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, January 17, 2024. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room – San Tan Conference room, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:33 p.m. by member Ruscetti.
- B. Roll Call: Members Kuefner, Ruscetti and Holthouse in attendance. Additional attendees: Chief Marlar and Kelly Vaughn – Administrative Manager

Item 1: Consideration of electing a chair and clerk of the Queen Creek County Island Fire District’s governing board pursuant to A.R.S. §48-803(E) (QCCIFD #24-001).

There was a general discussion about the chair and clerk positions.

Motion by Ruscetti/ 2nd by Holthouse to elect D. Kuefner as the board chair; Passed 3-0.

Motion by Kuefner/ 2nd by Ruscetti to elect J. Holthouse as the board clerk; Passed 3-0.

Item 2: Consideration of appointing an interim member to vacant positions on the governing board pursuant to A.R.S. §48-852(B) (QCCIFD #24-002)

QCCIFD Ryan Doyle is interested in becoming a board member. There was a brief discussion from the board members.

Motion by Kuefner/ 2nd by Holthouse to appoint R. Doyle as a board member to the QCCIFD; Passed 3-0.

Item 3: Consideration of approval of the governing board meeting minutes of November 22, 2023 (QCCIFD #24-003):

Motion by Kuefner / 2nd by Ruscetti: To approve the November 22, 2023 minutes as amended; Passed 4-0.

Item 4: Call to the Public:

No Public

Item 5: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #24-n/a):

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Monthly response and service report: Chief Marlar discussed the November and December response reports. There is currently a bill in the House - HB 2381 that is being sponsored by Rep. Carter that will positively affect fire districts. HB2381 is a legislative proposal that amends sections 48-262 and 48-853 of the Arizona Revised Statutes, concerning the expansion of fire districts. The bill removes the requirement for a proposed annexation by a fire district to be contiguous with the district's existing boundary. It allows fire districts to include unincorporated parcels within a city's or town's municipal planning area if the parcel is contiguous with the city's or town's boundaries or contiguous with the existing district formed, provided they have the permission of the city or town.

Discussion only – no action taken.

Item 6: Consideration of district financial matters:

a) Review of monthly financial reports (QCCIFD #24-004):

Administrative Manager Vaughn reviewed the November and December financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Kuefner/ 2nd by Holthouse: To accept the financial reports as presented; Passed 4-0.

b) Review of invoices/payables and authorization for payment (QCCIFD #24-005):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$2,118.63); Angela Bertram, CPA (\$350).

Motion by Kuefner/ 2nd by Doyle: To authorize payment of the invoices presented; Passed 4-0.

Item 7: Consideration of renewing the district's general liability and associated insurance with VFIS of Arizona (QCCIFD #24-006).

The board received the insurance renewal packet from VFIS. The renewal amount came in at \$69,250. The budgeted amount was \$56,250. The increase was due to the increase in the numbers of residents who now reside inside the Queen Creek County Islands Fire District and the increase in incidents. VFIS put together a comparison chart of the last few years to better explain the increase.

Motion by Kuefner/ 2nd by Holthouse To approve the insurance renewal with VFIS and authorize payment for \$69,250; Passed 4-0.

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Item 8: Consideration of items for the agenda of the Queen Creek County Island Fire District’s next regularly scheduled meeting (March 20, 2024) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #24-007):

- Standard agenda items
- Status of potential annexation

Item 9: Announcements:

- None

Item 10: Adjourn; Motion by Kuefner / 2nd by Doyle to adjourn the meeting at 7:40 pm. Passed 4-0.

QCCIFD meeting minutes approved: March 20, 2024:

Daniel Kuefner, Board Chair

James Holthouse, Board Member

Phil Ruscetti, Board Member

Ryan Doyle, Board Member