

QCCIFD Meeting Minutes – July 24, 2024

The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, July 24, 2024. The meeting was held at the Town of Queen Creek Municipal Services Building – San Tan Conference room, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:44 p.m. by board chair Kuefner.
- B. Roll Call: Chair Kuefner, Clerk Holthouse and Members Ruscetti and Doyle in attendance.

Item 1: Consideration of approval of the governing board meeting minutes of May 22, 2024 (QCCIFD #24-023):

Motion by Kuefner / 2nd by Ruscetti: To approve the May 22, 2024 minutes as presented; Passed 4-0.

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #24-n/a):

- a) Monthly response and service report: May and June response reports were provided in the packet. Chief Marlar reported that the call volume was steady, and there were not structure fires. New ambulances should arrive September or early October.

Discussion only – no action taken

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #24-024):

Administrative Manager Vaughn reviewed the May and June financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Kuefner/ 2nd by Holthouse To accept the finance reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (QCCIFD #24-025):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$2,525.02); Angela Bertram, CPA (\$475); Law Offices of Nicolas J. Cornelius (\$25) (for work on the IGA).

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Motion by Kuefner 2nd by Doyle: To authorize payment of the invoices presented; Passed 4-0.

Item 5: Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2024/2025 Queen Creek County Island Fire District revenue and expenditure budget (QCCIFD #24-n/a)

Chair Kuefner opened the public hearing for comment. No public present at the meeting. Chair Kuefner closed the public hearing.

Item 6: Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2024 and ending June 30, 2025 and declaring such to be the budget of the Queen Creek County Island Fire District (QCCIFD #24-026)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 24/25. The contract cost with the Town of Queen Creek is up from last year (\$2,603,146 TY vs. \$2,286,607 LY) due to the Pinal County parcels that were annexed into the Queen Creek County Island Fire District. The board discussed a tax levy of \$2,230,000, which is a tax rate of 2.2352.

Motion by Kuefner 2nd by Holthouse: To adopt estimates and expenditures for the fiscal year beginning July 1, 2024 and ending June 30, 2025 and declaring such to be the budget of the Queen Creek County Island Fire District; Passed 4-0.

Item 7: Consideration of engaging the firm of Angela D. Rath CPA for the purposes of providing the district's accounting services for the fiscal year beginning July 1, 2024 and ending June 30, 2025 (QCCIFD #24-027)

Administrative Manager Vaughn discussed the annual engagement letter from the board's CPA, Angela Rath and recommended retention of Ms. Rath by the QCCIFD. There were no changes in her contract from last year.

Motion by Ruscelli /2nd by Doyle: To retain the firm of Angela Rath, CPA for accounting services; Passed 4-0.

Item 8: Ratification of the Election IGA between Pinal County and Queen Creek County Island Fire District (QCCIFD #24-028):

Pinal County is requesting an Election IGA to be signed between their county and the county island fire district. Nicolas Cornelius, the county island's attorney, has reviewed and approved the IGA.

Motion by Kuefner/2nd by Holthouse: To ratify the Election IGA between Pinal County and Queen Creek County Island Fire District; Passed 4-0.

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Item 9: Consideration of items for the agenda of the Queen Creek County Island Fire District’s next regular scheduled meeting (September 18, 2024) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #24-029):

- Standard agenda items

Item 10: Announcements:

- None

Item 11: Adjourn; Motion by Kuefner / 2nd by Doyle to adjourn the meeting at 7:42. Passed 4-0.

QCCIFD meeting minutes approved: September 18, 2024:

Dan Kuefner, Board Chair

James Holthouse, Board Clerk

Phil Ruscetti, Board Member

Ryan Doyle, Board Member