

## QCCIFD Meeting Minutes – July 30, 2025

---

The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, July 30, 2025. The meeting was held at the Town of Queen Creek Municipal Services Building – San Tan Conference room, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:30 p.m. by board clerk Holthouse.
- B. Roll Call: Clerk Holthouse and Members Ruscetti and Doyle in attendance. Absent - Chair Kuefner

**Item 1:** Consideration of approval of the governing board meeting minutes of May 21, 2025 (QCCIFD #25-018):

Motion by Holthouse / 2<sup>nd</sup> by Ruscetti: To approve the May 21, 2025 minutes as presented; Passed 3-0.

**Item 2:** Call to the Public: There were one person from the community at the meeting to listen to the discussion on the potential boundary change.

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #25-n/a):

- a) Monthly response and service report: May and June response reports were provided in the packet. Chief Marlar reported that there were 4 working fires over the last two months. Board member Phil Ruscetti mentioned he dropped into station #2 and was very impressed with the station and wanted to commend the firefighters.

Discussion only – no action taken

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #25-019):

Administrative Manager Vaughn reviewed the May and June financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Holthouse/ 2<sup>nd</sup> by Doyle To accept the finance reports as presented; Passed 3-0. (Absent - Kuefner)

- b) Review of invoices / payables and authorization for payment (QCCIFD #25-020):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC

## QCCIFD Meeting Minutes – July 30, 2025

---

(\$2,518.49); Angela Bertram, CPA (\$325).

Motion by Doyle/ 2<sup>nd</sup> by Holthouse: To authorize payment of the invoices presented; Passed 3-0. (Absent - Kuefner)

**Item 5:** Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2025/2026 Queen Creek County Island Fire District revenue and expenditure budget (QCCIFD #25-n/a)

Clerk Holthouse opened the public hearing for comment. No public comments at the meeting. Clerk Holthouse closed the public hearing.

**Item 6:** Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2025 and ending June 30, 2026 and declaring such to be the budget of the Queen Creek County Island Fire District (QCCIFD #25-021)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 25/26. The contract cost with the Town of Queen Creek is up from last year (\$3,340,067 TY vs. \$2,603,146 LY) due to the Pinal County parcels that were annexed into the Queen Creek County Island Fire District. The board discussed a tax levy of \$2,980,000, which is a tax rate of 2.6306.

Motion by Holthouse / 2<sup>nd</sup> by Doyle: To adopt estimates and expenditures for the fiscal year beginning July 1, 2025 and ending June 30, 2026 and declaring such to be the budget of the Queen Creek County Island Fire District; Passed 3-0. (Absent - Kuefner)

**Item 7:** Consideration of engaging the firm of Angela D. Rath CPA for the purposes of providing the district's accounting services for the fiscal year beginning July 1, 2025 and ending June 30, 2026 (QCCIFD #25-022)

Administrative Manager Vaughn discussed the annual engagement letter from the board's CPA, Angela Rath and recommended retention of Ms. Rath by the QCCIFD. There were no changes in her contract from last year.

Motion by Doyle /2<sup>nd</sup> by Holthouse: To retain the firm of Angela Rath, CPA for accounting services; Passed 3-0. (Absent - Kuefner)

**Item 8:** Consideration and possible action concerning future potential boundary change to the QCCIFD. (QCCIFD #25-022):

There was a discussion and update on the potential boundary change. One of the members of the public have been working with the county to obtain maps and to put together impact statement. Information is still being gathered. Once they put it together, John Flynn will review. No action taken.

## QCCIFD Meeting Minutes – July 30, 2025

---

**Item 9:** Consideration of items for the agenda of the Queen Creek County Island Fire District’s next regular scheduled meeting (September 17, 2025) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #25-024):

- Standard agenda items
- Boundary Change

**Item 10:** Announcements:

- None

**Item 11:** Adjourn; Motion by Holthouse / 2<sup>nd</sup> by Doyle to adjourn the meeting at 7:11. Passed 3-0. (Absent - Kuefner)

**QCCIFD meeting minutes approved: September 17, 2025:**

---

**Dan Kuefner, Board Chair**

---

**James Holthouse, Board Clerk**

---

**Phil Ruscetti, Board Member**

---

**Ryan Doyle, Board Member**