

QCCIFD Meeting Minutes – September 17, 2025

The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, September 17, 2025. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room – San Tan Conference room, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:30 p.m. by board chair Kuefner.
- B. Roll Call: Chair Kuefner, Clerk Holthouse and Member Ruscetti were in attendance. Additional attendees: Fire Chief Marlar, Kelly Vaughn – Administrative Manager. (Absent – Doyle)

Item 1: Consideration of approval of the governing board meeting minutes of July 30, 2025 (QCCIFD #25-025):

Motion by Ruscetti/ 2nd by Kuefner: To approve the July 30, 2025 minutes as passed; Passed 3-0. (Absent – Doyle)

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #25-n/a):

- a) Monthly response and service report: The July and August response reports were distributed in the meeting packet. The board reviewed the reports. The number of incidents were slightly down in July and average in August.

Discussion only – no action taken

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #25-026):

Administrative Manager Vaughn reviewed the July and August financial reports prepared by the district's C.P.A.; Angela Rath (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Kuefner/ 2nd by Holthouse: To accept the finance reports as presented; Passed 3-0. (Absent – Doyle)

- b) Review of invoices / payables and authorization for payment (QCCIFD #25-027):

Consultant Vaughn presented invoices (included within board packet) and warrants

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(checks) for board review and authorization for payment: PolicyLogic, LLC (\$2,196.21); Angela Rath, CPA (\$375).

Motion by Kuefner/ 2nd by Holthouse: To authorize payment of the invoices presented; Passed 3-0. (Absent – Doyle)

Item 5: Consideration and possible action concerning future potential boundary change to the (QCCIFD #25-028).

Tabled until the next meeting.

Item 6: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (November 19, 2025) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #25-029):

- Standard agenda items
- Retaining firm for annual audit

Item 7: Announcements: None

Item 8: Adjourn; Motion by Kuefner/ 2nd by Holthouse to adjourn the meeting at 7:07 pm. Passed 3-0. (Absent – Doyle)

QCCIFD meeting minutes approved: November 19, 2025:

Dan Kuefner, Board Chair

James Holthouse, Board Clerk

Ryan Doyle, Board Member

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Phil Ruscetti, Board Member